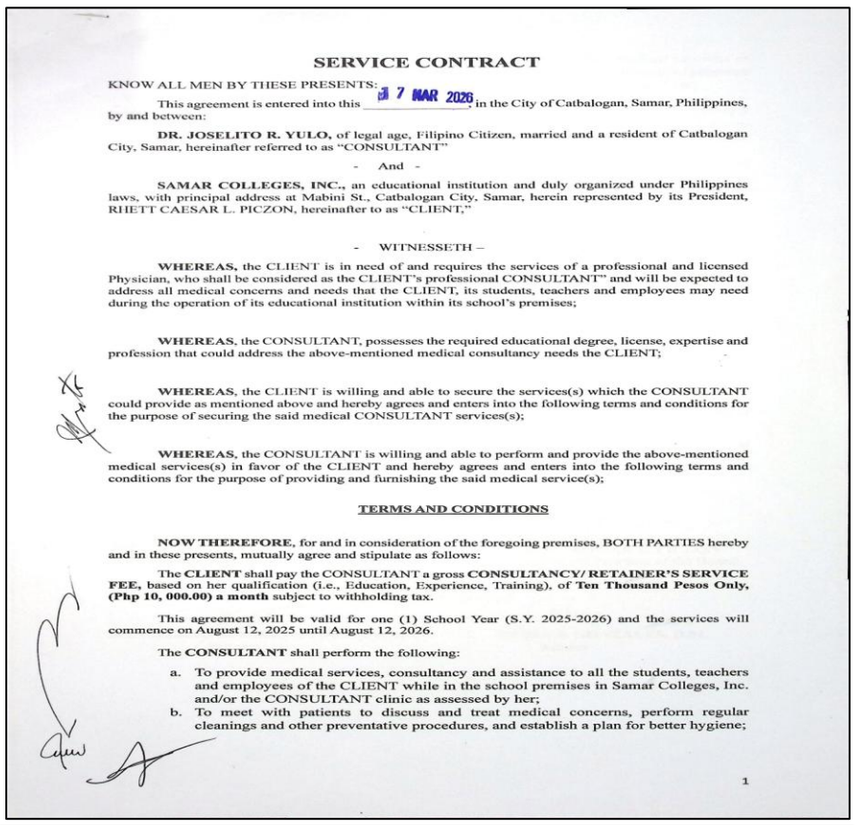
SAMAR COLLEGES, INC.
Mabini Avenue, Catbalogan City
OFFICE OF THE STUDENT AFFAIRS AND SERVICES
MEDICAL-DENTAL CLINIC

I. Clinic

1. Presence of:
    a. One (1) part time physician with Contract of Service



SERVICE CONTRACT

KNOW ALL MEN BY THESE PRESENTS:

This agreement is entered into this 17 MAR 2026 in the City of Catbalogan, Samar, Philippines, by and between:

DR. JOSELITO R. YULO, of legal age, Filipino Citizen, married and a resident of Catbalogan City, Samar, hereinafter referred to as "CONSULTANT"

\- And -

SAMAR COLLEGES, INC., an educational institution and duly organized under Philippines laws, with principal address at Mabini St., Catbalogan City, Samar, herein represented by its President, RHETT CAESAR L. PICZON, hereinafter to as "CLIENT,"

\- WITNESSETH –

WHEREAS, the CLIENT is in need of and requires the services of a professional and licensed Physician, who shall be considered as the CLIENT's professional CONSULTANT" and will be expected to address all medical concerns and needs that the CLIENT, its students, teachers and employees may need during the operation of its educational institution within its school's premises;

WHEREAS, the CONSULTANT, possesses the required educational degree, license, expertise and profession that could address the above-mentioned medical consultancy needs the CLIENT;

WHEREAS, the CLIENT is willing and able to secure the services(s) which the CONSULTANT could provide as mentioned above and hereby agrees and enters into the following terms and conditions for the purpose of securing the said medical CONSULTANT services(s);

WHEREAS, the CONSULTANT is willing and able to perform and provide the above-mentioned medical services(s) in favor of the CLIENT and hereby agrees and enters into the following terms and conditions for the purpose of providing and furnishing the said medical service(s);

TERMS AND CONDITIONS

NOW THEREFORE, for and in consideration of the foregoing premises, BOTH PARTIES hereby and in these presents, mutually agree and stipulate as follows:

The **CLIENT** shall pay the CONSULTANT a gross **CONSULTANCY/ RETAINER'S SERVICE FEE,** based on her qualification (i.e., Education, Experience, Training), of **Ten Thousand Pesos Only, (Php 10, 000.00) a month** subject to withholding tax.

This agreement will be valid for one (1) School Year (S.Y. 2025-2026) and the services will commence on August 12, 2025 until August 12, 2026.

The **CONSULTANT** shall perform the following:

a. To provide medical services, consultancy and assistance to all the students, teachers and employees of the CLIENT while in the school premises in Samar Colleges, Inc. and/or the CONSULTANT clinic as assessed by her;
b. To meet with patients to discuss and treat medical concerns, perform regular cleanings and other preventative procedures, and establish a plan for better hygiene;

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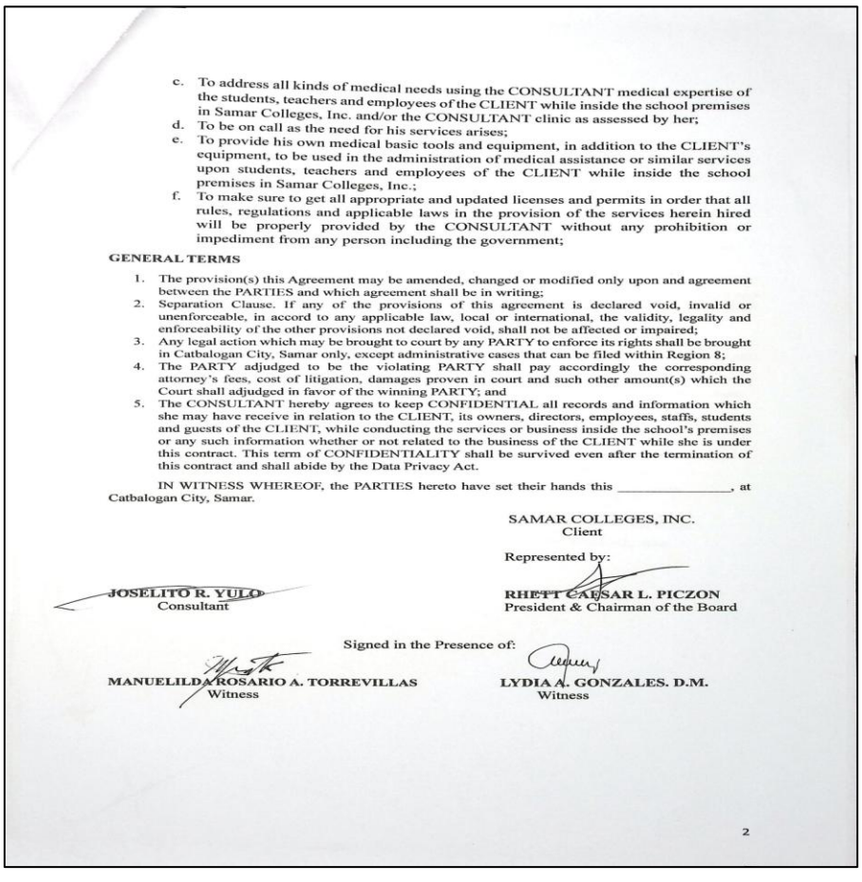

c. To address all kinds of medical needs using the CONSULTANT medical expertise of the students, teachers and employees of the CLIENT while inside the school premises in Samar Colleges, Inc. and/or the CONSULTANT clinic as assessed by her;
d. To be on call as the need for his services arises;
e. To provide his own medical basic tools and equipment, in addition to the CLIENT's equipment, to be used in the administration of medical assistance or similar services upon students, teachers and employees of the CLIENT while inside the school premises in Samar Colleges, Inc.;
f. To make sure to get all appropriate and updated licenses and permits in order that all rules, regulations and applicable laws in the provision of the services herein hired will be properly provided by the CONSULTANT without any prohibition or impediment from any person including the government;

GENERAL TERMS

1. The provision(s) this Agreement may be amended, changed or modified only upon and agreement between the PARTIES and which agreement shall be in writing;
2. Separation Clause. If any of the provisions of this agreement is declared void, invalid or unenforceable, in accord to any applicable law, local or international, the validity, legality and enforceability of the other provisions not declared void, shall not be affected or impaired;
3. Any legal action which may be brought to court by any PARTY to enforce its rights shall be brought in Catbalogan City, Samar only, except administrative cases that can be filed within Region 8;
4. The PARTY adjudged to be the violating PARTY shall pay accordingly the corresponding attorney's fees, cost of litigation, damages proven in court and such other amount(s) which the Court shall adjudged in favor of the winning PARTY; and
5. The CONSULTANT hereby agrees to keep CONFIDENTIAL all records and information which she may have receive in relation to the CLIENT, its owners, directors, employees, staffs, students and guests of the CLIENT, while conducting the services or business inside the school's premises or any such information whether or not related to the business of the CLIENT while she is under this contract. This term of CONFIDENTIALITY shall be survived even after the termination of this contract and shall abide by the Data Privacy Act.

IN WITNESS WHEREOF, the PARTIES hereto have set their hands this _____, at Catbalogan City, Samar.

SAMAR COLLEGES, INC.
Client

Represented by:

JOSELITO R. YULO
Consultant

RHETT CAESAR L. PICZON
President & Chairman of the Board

Signed in the Presence of:

MANUELILDA ROSARIO A. TORREVILLAS
Witness

LYDIA A. GONZALES. D.M.
Witness

2

Republic of the Philippines)
City of Catbalogan)S.S.

ACKNOWLEDGMENT

BEFORE ME, a Notary Public this 17 MAR 2026 day of _____ at Catbalogan City, Samar, Philippines personally appeared the following:

Name	Type of I.D.	Number	Date and Place of Issuance/expiry date
RHETT CAESAR L. PICZON	-Driver's License	H01-85-000974	03/15/2033/Catb. City
JOSELITO R. YULO	Free	05-506943	

all known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their free and voluntary act and deed as well as that of the government agency represented herein.

This instrument referred to as SERVICE CONTRACT consisting of three (3) pages including this page whereon this acknowledgement is written, and which are signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND NOTARIAL SEAL on the date and at the place first written above.

Doc. No. 491
Page No. 98
Book No. 97
Series of 2026.

ATTY. SHERRY MAE A. ARCALES
Notary Public
For and in the Province of Samar and Cities of Calbayog and Catbalogan
NCS. No NC-SAMAR-07-2025; Until 31 December 2026
Attorney's Roll No. 66791; 23 May 2017
IBP Lifetime No. 016372
PTR No. 8303757/January 5, 2026/Catbalogan City
MCLE Compliance No. VIII-0035502 valid until April 14, 2028
TIN: 405-474-505-000
#181 San Francisco Street, Catbalogan City, Samar

3

b. One (1) part time dentist with Contract of Service

SERVICE CONTRACT

KNOW ALL MEN BY THESE PRESENTS:

This agreement is entered into this 17 MAR 2026, in the City of Catbalogan, Samar, Philippines, by and between:

DR. AERIELLE FATIMA H. DELA TORRE, of legal age, Filipino Citizen, single and a resident of Catbalogan City, Samar, hereinafter referred to as "CONSULTANT/RETAINED DENTIST"

- And -

SAMAR COLLEGES, INC., an educational institution and duly organized under Philippines laws, with principal address at Mabini St., Catbalogan City, Samar, herein represented by its President, RHETT CAESAR L. PICZON, hereinafter to as "CLIENT,"

- WITNESSETH –

WHEREAS, the CLIENT is in need of and requires the services of a professional and licensed Dentist, who shall be considered as the CLIENT's professional CONSULTANT/RETAINED DENTIST and will be expected to address all dental concerns and needs that the CLIENT, its students, teachers and employees may need during the operation of its educational institution within its school's premises;

WHEREAS, the CONSULTANT/RETAINED DENTIST, possesses the required educational degree, license, expertise and profession that could address the above-mentioned dental consultancy needs the CLIENT;

WHEREAS, the CLIENT is willing and able to secure the services(s) which the CONSULTANT/RETAINED DENTIST could provide as mentioned above and hereby agrees and enters into the following terms and conditions for the purpose of securing the said dental CONSULTANT/RETAINED DENTIST services(s);

WHEREAS, the CONSULTANT/RETAINED DENTIST is willing and able to perform and provide the above-mentioned dental services(s) in favor of the CLIENT and hereby agrees and enters into the following terms and conditions for the purpose of providing and furnishing the said dental service(s);

TERMS AND CONDITIONS

NOW THEREFORE, for and in consideration of the foregoing premises, BOTH PARTIES hereby and in these presents, mutually agree and stipulate as follows:

The **CLIENT** shall pay the CONSULTANT/RETAINED DENTIST a gross **CONSULTANCY/ RETAINER'S SERVICE FEE,** based on her qualification (i.e., Education, Experience, Training), of **Twenty Thousand Pesos Only, (Php 20,000.00) a month** subject to withholding tax.

This agreement will be valid for one (1) School Year (S.Y. 2025-2026) and the services will commence on August 12, 2025 until August 12, 2026.

The **CONSULTANT/RETAINED DENTIST** shall perform the following:

a. To provide dental services, consultancy and assistance to all the students, teachers and employees of the CLIENT while in the school premises in Samar Colleges, Inc. and/or the CONSULTANT/RETAINED DENTIST's clinic as assessed by her;
b. To meet with patients to discuss and treat dental concerns, perform regular cleanings and other preventative procedures, and establish a plan for better dental hygiene;

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c. To address all kinds of dental needs using the CONSULTANT/RETAINED DENTIST's dental expertise of the students, teachers and employees of the CLIENT while inside the school premises in Samar Colleges, Inc. and/or the CONSULTANT/RETAINED DENTIST's clinic as assessed by her;
d. To provide dental services to at least 10 to 12 students and employees or more every week, however, students are prioritized.
e. To perform dental procedures, such as extractions, cleaning, filling cavities and the like;
f. To report to the school clinic on Mondays, Wednesdays, and by appointment on Fridays from 9:00AM to 11:00AM. However, changes of the schedule maybe allowed upon prior notice and agreement between the PARTIES;
g. To be on call as the need for her services arises;
h. To provide her own dental basic tools and equipment, in addition to the CLIENT's dental equipment, to be used in the administration of dental assistance or similar services upon students, teachers and employees of the CLIENT while inside the school premises in Samar Colleges, Inc.;
i. To make sure to get all appropriate and updated licenses and permits in order that all rules, regulations and applicable laws in the provision of the services herein hired will be properly provided by the CONSULTANT/RETAINED DENTIST without any prohibition or impediment from any person including the government;

GENERAL TERMS

1. The provision(s) this Agreement may be amended, changed or modified only upon and agreement between the PARTIES and which agreement shall be in writing;
2. Separation Clause. If any of the provisions of this agreement is declared void, invalid or unenforceable, in accord to any applicable law, local or international, the validity, legality and enforceability of the other provisions not declared void, shall not be affected or impaired;
3. Any legal action which may be brought to court by any PARTY to enforce its rights shall be brought in Catbalogan City, Samar only, except administrative cases that can be filed within Region 8;
4. The PARTY adjudged to be the violating PARTY shall pay accordingly the corresponding attorney's fees, cost of litigation, damages proven in court and such other amount(s) which the Court shall adjudged in favor of the winning PARTY; and
5. The CONSULTANT/RETAINED DENTIST hereby agrees to keep CONFIDENTIAL all records and information which she may have receive in relation to the CLIENT, its owners, directors, employees, staffs, students and guests of the CLIENT, while conducting the services or business inside the school's premises or any such information whether or not related to the business of the CLIENT while she is under this contract. This term of CONFIDENTIALITY shall be survived even after the termination of this contract and shall abide by the Data Privacy Act.

IN WITNESS WHEREOF, the PARTIES hereto have set their hands this July 22, 2024, at Catbalogan City, Samar.

SAMAR COLLEGES, INC.
Client

Represented by:

AERIELLE FATIMA H. DELA TORRE
Consultant/Retained Dentist

RHETT CAESAR L. PICZON
President & Chairman of the Board

Signed in the Presence of:

MANUELILDA ROSARIO A. TORREVILLAS
Witness

LYDIA A. GONZALES. D.M.
Witness

Republic of the Philippines)
City of Catbalogan)S.S.

ACKNOWLEDGMENT

BEFORE ME, a Notary Public this 17 MAR 2026 day of July at Catbalogan City, Samar, Philippines personally appeared the following:

Name	Type of I.D.	Number	Date and Place of Issuance/expiry date
RHETT CAESAR L. PICZON	-Driver's License	H01-85-000974	03/15/2023/Catb. City
AERIELLE FATIMA H. DELA TORRE	-PRC	0059496	

all known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their free and voluntary act and deed as well as that of the government agency represented herein.

This instrument referred to as SERVICE CONTRACT consisting of three (3) pages including this page whereon this acknowledgement is written, and which are signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND NOTARIAL SEAL on the date and at the place first written above.

Doc. No. 285
Page No. 56
Book No. 5
Series of 2026.

ATTY. SHERRY MAE A. ARCALES
Notary Public
For and in the Province of Samar and Cities of Calbayog and Catbalogan
NCS. No NC-SAMAR-07-2025; Until 31 December 2026
Attorney's Roll No. 66791; 23 May 2017
IBP Lifetime No. 016372
PTR No. 8303757/January 5, 2026/Catbalogan City
MCLE Compliance No. VIII-0035502 valid until April 14, 2028
TIN: 405-474-505-000
#181 San Francisco Street, Catbalogan City, Samar

c. One (1) full time nurse

School Head Nurse

Republic of the Philippines
COMMISSION ON HIGHER EDUCATION
SAMAR COLLEGES, INC.
Catbalogan City
Tel. No. (055) 251-3021, 543-8381, Fax (055) 251-3021

MEMORANDUM 23-LOA0309

To : **MS. MARITES T. SANSAN**

Re : **LETTER OF APPOINTMENT**

Date : **MARCH 9, 2023**

By virtue of the power given to me by the Board of Directors of Samar Colleges, Inc., and in cognizance of your services to this Institution you are hereby appointed as School's **HEAD NURSE** effective **March 16, 2023.**

You are hereby expected to perform as efficiently and effectively as possible all the functions, duties, and responsibilities inherent in the position as mandated by the existing laws of the Republic of the Philippines and the Rules and Regulations of this Institution.

In connection therewith, you will receive additional remuneration as this will be your promotion which will be given to you accordingly upon acceptance of this position.

Pursuant thereto, the undersigned hereby reserves the right to extend or shorten said appointment if this office finds any merit to do so by virtue of the merits of the appointee's performance in the position assigned to her.

Noted by:

M. E. A. TORREVILLAS
SVP for Admin/School Administrator

Yours faithfully,

RHETT CAESAR L. PICZON
Chairman of the Board & President

1

School Nurse

Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD



LAST NAME ▶ DE LOS REYES
FIRST NAME ▶ KRISTIN ZAIRAH
MIDDLE NAME ▶ ABULENCIA
REGISTRATION NO. ▶ 1039981
REGISTRATION DATE ▶ 05/02/2025
VALID UNTIL ▶ 12/13/2028

NURSE

Professional Regulation Commission
www.prc.gov.ph

CERTIFICATION

This is to certify that the person whose name, photograph, and signature appear herein is a duly registered professional, legally authorized to practice his/her profession with all the rights and privileges appurtenant thereto.

This is to certify further that he/she is a professional in good standing and that his/her certificate of registration/professional license has not been suspended, revoked or withdrawn.

24-8080841

Signature of Professional

GHARITO A. ZAMORA
Chairperson



2. With posted schedule of medical check-up



3. With posted schedule of dental check-up



4. Presence of medical and dental records



5. With lavatory or handwashing facility with potable water supply



6. With basic medical and dental equipment & supplies (first aid kits, stretcher, portable oxygen tank)









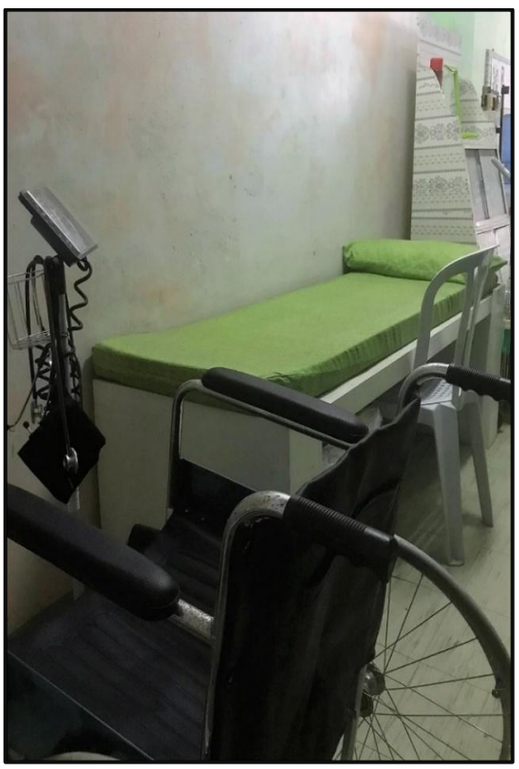
Dental Instruments



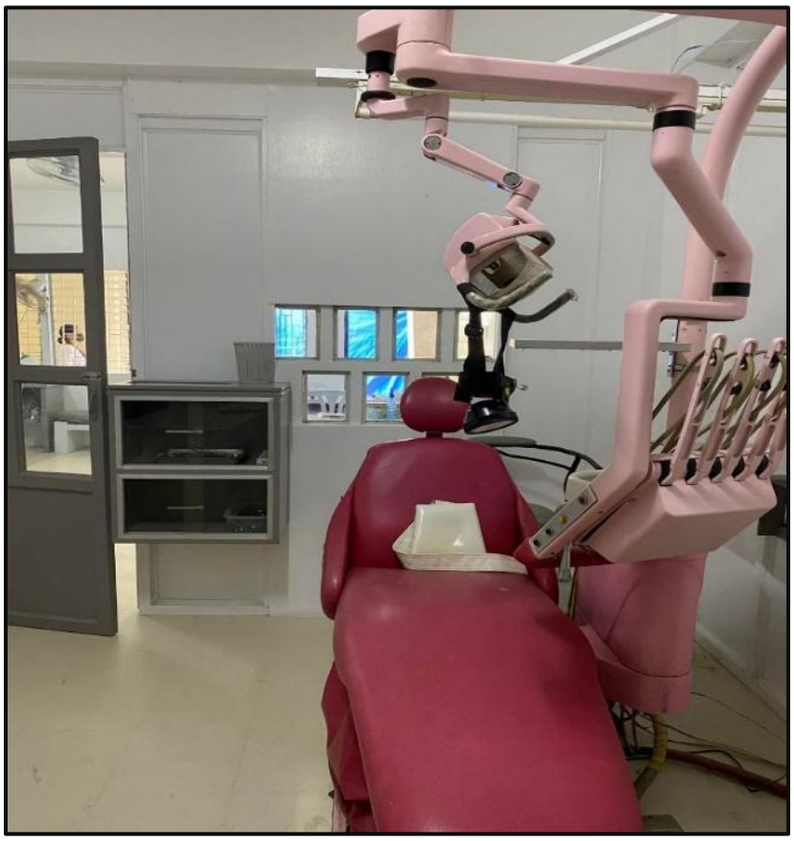
Dry Heat Sterilizer

7. With clinic beds (separate area for MALE students and FEMALE students)





8. With dental chair



9. With Comfort Room





10. Involved in the health programs/activities of the school