SAMAR COLLEGES, INC.
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BASIC EDUCATION DEPARTMENT

VENUE : Auditorium
Basic Education Bldg.

DATE/TIME : March 2, 2026/ 4:00 PM

Presiding Officers:

1. Dr. Letecia R. Guerra, *SVP for Basic Education*
2. Vea Marie M. Quitalig, OIC- Principal, *Junior High School Department*
3. Nicefora G. Rosario, *Principal, Elementary Department*

Attendees:

1. Jorlie Lapara, School Accountant
2. Parents from the Elementary Department
3. Parents from the Junior High School Department
4. Teachers and Staff from both the Elementary and JHS Department

Provisional Agenda:

I. OPENING PRAYER:
II. SINGING OF THE PHILIPPINE NATIONAL ANTHEM
III. DECLARATION OF QUORUM:
IV. FOR DISCUSSION:
    1. Statement of Purpose
    2. Increase of Tuition Fee and Other Fees for School year 2026-2027
V. OPEN FORUM
VI. ADJOURNMENT

MINUTES OF THE MEETING

I. **OPENING PRAYER:** Prayer was led through an AVP (Audio Visual Presentation)

II. **SINGING OF THE PHILIPPINE NATIONAL ANTHEM:** Philippine National Anthem was also led through an AVP

III. **DECLARATION OF QUORUM:**

- The meeting was called to order at 4:35 by Dr. Letecia R. Guerra
- A quorum was established.

IV. **DISCUSSION:**

1. Statement of Purpose: The Statement of purpose was discussed by Ms. Vea Marie M. Quitalig, the OIC- Principal of the Junior High School

The following were purpose of the meeting discussed:

- Present a transparent breakdown of the proposed fee adjustments.
- Share the rationale behind the increase, emphasizing our commitment to maintaining educational excellence.
- Listen to the parents' valuable feedback, concerns, and suggestions.
- Address any questions they may have regarding the proposed changes.

2. Increase of Tuition Fee and Other Fees for School year 2026-2027: This part was discussed by Mr. Jorlie Lapara, the school accountant

   The following information were discussed:
   - Legal Basis for Increase which is on Section 42 of Batas Pambansa Blg. 232 or the "Education Act of 1982"
   - A discussion on where the increase goes, where the accountant discussed that 70% of the increase goes to teacher's salaries, allowance and other benefits, 20% goes to improvement and acquisition of facilities or modernization of buildings, equipment and library, laboratory and other similar facilities and payment of other costs of operation, and the remaining 10% goes to return of investment otherwise the remainder is to be utilized for the operations of the entity.
   - A detailed discussion of the proposed increase was discussed. The table below shows the proposed increase for tuition and other fees for the next school year.

TUITION FEE

	OLD	INCREASE	NEW
KINDER	**9,743.59**	**974.36**	**10,717.95**
GRADE 1	**8,828.28**	**882.83**	**9,711.11**
GRADES 2-6	**8,427.00**	**842.70**	**9,269.70**
Grade 7	**10,203.48**	**1,020.35**	**11,223.83**
Grade 8-9	**9,739.68**	**973.97**	**10,713.65**
Grade 10	**8,854.26**	**885.43**	**9,739.69**

OTHER FEES

	OLD	INCREASE	NEW
KINDER	**3,677.73**	**367.77**	**4,045.50**

GRADE 1	4,376.33	437.63	4,813.96
GRADES 2-6	4,177.40	417.74	4,595.14
Grade 7	3,122.53	312.25	3,434.78
Grade 8-10	2,980.59	298.06	3,278.65

TOTAL FEES

	TUITION FEES	OTHER FEES	TOTAL
KINDER	10,717.95	4,045.50	14,763.45
GRADE 1	9,711.11	4,813.96	14,524.77
GRADES 2-6	9,269.70	4,595.14	13,864.84
Grade 7	11,223.83	3,434.78	14,658.61
Grade 8-9	10,713.65	3,278.65	13,992.3
Grade 10	9,739.69	3,278.65	13,018.34

V. OPEN FORUM

- During the open forum, the parents were asked to raise their queries regarding the increase to be made for next school year.

  The questions, suggestions, and other concerns were noted as follows:

  1. A clarification on the breakdown of the other fees as there was no breakdown presented.

     Resolution:

     This was discussed and clarified by the school accountant. The parents were informed that the breakdown of the tuition and other fees is posted in the cashier's office.

  2. A clarification on the 795 pesos if it was part of the tuition and other fees.

     Resolution:

     The Principal of the elementary department addressed the query stating that the 795 pesos is a fee allotted to pay for the MyOn application- a reading app available for both the elementary and JHS students to be used in reading practice and source of reading materials as supplementary reading materials specially for students who have reading problems.

3. One of the parents suggested that with the increase the allotted 30% should be invested to build a comfortable waiting area, parking area and other relevant facility improvement.
4. Another question was raised asking if the school has other sources of income for teacher's salary increase, to which our SVP answered that the school mainly rely on tuition fee for teachers' salary. However, the government has subsidy provided to the teachers but is only limited to the teachers in the JHS department.
5. A question was raised about dental fee of 320 pesos to which the accountant answered that the dental fee is an amount part of the miscellaneous fees and cannot be removed from the list of fees, in fact, students can avail dental checkups and free tooth extraction for each student per school year.

VI. **ADJOURNMENT**

With no further questions or issues raised, the majority of the parents in attendance agreed to increase the tuition and other fees and the meeting was adjourned at 6:10 PM.

Prepared by:

FRANCIS LOUIS G. FROILAN
JHS GPTA Secretary

Noted:

for

NICEFORA G. ROSARIO, MAED
Elementary Principal

for:

VEA MARIE M. QUITALIG
JHS OIC- Principal

LETECIA R. GUERRA, PhD.
Senior Vice President for Basic Education